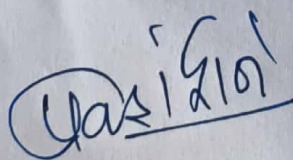# Rajarshi Shahu College of Engineering, Buldhana

RSCE Internship Policy: Guidelines and Procedures

(This policy has been developed as per the AICTE guidelines)

Sr.No	Graduate Degree Courses
1	Computer Science & Engineering
2	Electrical Engineering
3	Mechanical Engineering
4	Civil Engineering
5	Artificial Intelligence & Data Science
	Post Graduate Degree Courses
1	Computer Science & Engineering
2	Thermal Engineering
	Diploma Courses
1	Diploma in Civil Engineering
2	Diploma in Computer Science & Engineering
3	Diploma in Electrical Engineering

KIRTI SAMEER PARHAD

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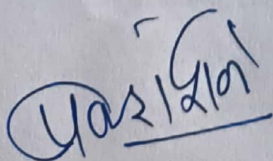Rajarshi Shahu College of
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Introduction: -

Industry internships are a fundamental component of the educational framework, serving as a compulsory prerequisite for the conferment of a degree. Depending on the specific department and course architecture, the institute provides various internship opportunities that may contribute to a student's academic credits or final grading. These placements allow students to gain practical experience within a professional environment, enabling them to apply classroom theory to real-world scenarios while refining their technical, communication, and interpersonal skills. Furthermore, successful internships frequently serve as a direct bridge to permanent employment opportunities.

Purpose: - This policy outlines the guidelines and procedures designed to assist students in securing industry internships at the VII & VIII semester. Additionally, it details the Standard Operating Procedure (SOP) that students must follow to remain in compliance with institutional requirements.

Objectives of Internship: - The internship program serves as a critical bridge between academic theory and professional practice, designed to transform students into industry-ready professionals. By providing structured, real-world exposure, the program aims to cultivate technical proficiency, managerial expertise, and ethical responsibility while fostering a spirit of innovation. Ultimately, these objectives ensure a mutually beneficial experience where students gain career-defining insights and organizations identify the next generation of business leaders. Some of the objectives given below.

Objectives: -

- To provide exposure to the industrial environment to help create competent professionals for the industry
- To offer fresh opportunities to learn real-time managerial skills and practical experience within an organization.
- To allow students to see how theoretical knowledge from the classroom integrates into the practical world, clarifying fundamental concepts

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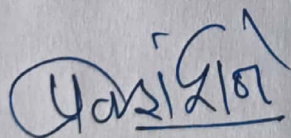**Engineering, Buldana**

- To facilitate learning new skills, supplementing existing knowledge, and practicing vital communication, teamwork, time management, and multi-tasking abilities in a professional setting
- To help students decide if a specific industry or profession is the right career path for them
- To gain proficiency in writing technical reports
- To offer the opportunity to meet new people and develop networking skills
- To create awareness regarding underprivileged, rural, and deprived sections of society
- To encourage students to come up with innovative solutions for real-life problems
- To help students understand the working environment of industry and become familiar with various materials, processes, products, and quality control aspects.

BENEFITS OF INTERNSHIP

Internship Benefits to Industry:

- Organizations secure immediate access to a pool of job-ready talent, providing a low-risk, economical method for vetting and hiring top-tier future employees.
- Interns contribute modern academic insights and diverse viewpoints, helping the company tackle business challenges with fresh, creative problem-solving techniques.
- By utilizing a motivated and adaptable student workforce for specialized projects or seasonal demands, permanent employees are liberated to focus on high-priority, creative ventures.
- Active engagement in internship programs boosts a company's profile on campus, establishing a strong employer brand that attracts elite graduates.
- Supporting student growth reinforces the organization's reputation as a civic leader and strengthens the vital link between industry and the educational sector.

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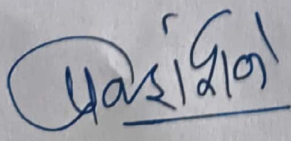Rajarshi Shahu College of
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Internship Benefits to Students:

- Internships serve as a primary recruitment channel, significantly increasing the likelihood of receiving a formal job offer from the host organization.
- Students move beyond theory to gain practical, hands-on experience within a functioning corporate or industrial environment.
- The program provides a unique platform to observe how classroom concepts are integrated into large-scale, real-world operations.
- By experiencing a specific industry firsthand, students can make informed decisions about whether their chosen field aligns with their long-term professional goals.
- Interns have the opportunity to acquire specialized technical skills that supplement their formal academic curriculum.
- Working in professional teams allows students to sharpen their interpersonal communication and collective problem-solving abilities.
- Students learn critical workplace strategies, such as professional time management and the ability to multitask in high-pressure environments.
- Internships allow students to build a network of industry contacts, mentors, and peers that can be invaluable for future career growth.
- Students gain practical experience in drafting professional technical reports and delivering business-standard presentations.
- The experience fosters a sense of professional responsibility and ethical conduct, promoting overall personal and character development.
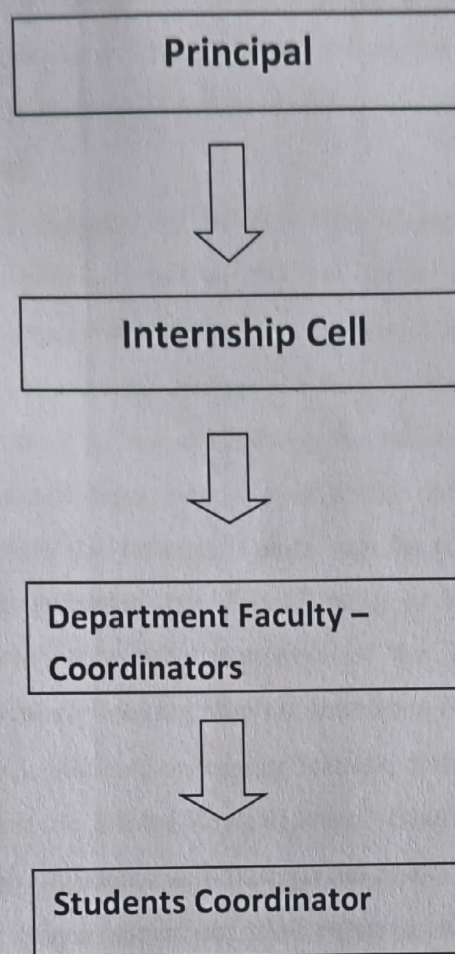
Duration –

Internship is a mandatory as per the curriculum where all the students have to undergo, to be completed during semester breaks of VII for duration of six to eight weeks. For post graduate course after II semester.

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Internship Structure

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│        Internship Cell          │
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│   Department Faculty –          │
│   Coordinators                  │
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│      Students Coordinator       │
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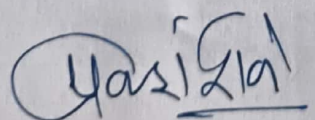Rajarshi Shahu College of
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Internship Execution Procedure

The following general procedure shall be adopted for execution of internship:

- Step 1: Request Letter/ Email from the office of Training & Placement cell of the institute shall be sent to the industry to allot different slots of 4-20 weeks during 8th semester as internship periods for the students. Students request letter/profile/ interest areas will be submitted to industries for their willingness for providing the training.

- Step 2: Industry will confirm the training slots and the number of seats allocated for internships via Confirmation Letter/ Email. The industry will be requested to allot mentor/supervisor for communication between supervisor and students. In case the students arrange the training themselves the confirmation letter will be submitted by the students to the office of the Training & Placement through concerned department. Based on the number of slots agreed by the Industry. In addition, the internship slots may be conveyed through Telephonic or Written Communication (by Fax, Email, etc.) by the Cell (Alumni and Corporate Relations) or other members of the T&P cell / Faculty members who are particularly looking after the Internship of the students.

- Step 3: Students on joining Training at the concerned Industry / Organization, will submit the Joining Report/Letters / Email to Head of Department.

- Step 4: Students will undergo internship at the concerned Industry / Organization. The mentor/supervisor shall evaluate the performance of students once/twice by visiting the Industry/Organization or through video conferencing and Evaluation Report of the students will be submitted to the Head of Department through Internship Coordinator.

- Step 5: Students will submit internship report in the format provided by the institute after completion of internship along with certificate obtained from the industry.

- Step 6: List of students who have completed their internship successfully will be issued by Industry to the office of concern department.

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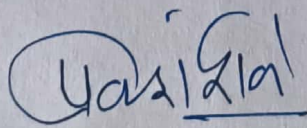**Rajarshi Shahu College of**
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CORE TEAM MEMBERS

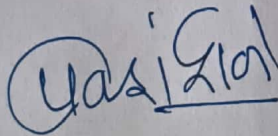| Sr.No	Name	Designation	Role
1	Dr.J.P.Kaware	Principal	Chairman
2	Prof.M.M.Khan	Assistant Professor	TPO
3	Prof.P.s.Katkar	Assistant Professor	Member
4	Prof.P.S.Rane	Assistant Professor	Member
5	Prof.P.P.Rane	Assistant Professor	CSE- Member
6	Prof.Harshal Deshpande	Assistant Professor	AI & DS - Member
7	Prof.R.B.Chopde	Assistant Professor	EE- Member
8	Prof. Rushikesh Bhalero	Assistant Professor	Civil- Member
9	Prof.A.G.Kuhire	Assistant Professor	Mech- Member
10	Prof.Ankush Gadekar	Lecturer	Diploma CSE Member

Guidelines for students

- All the students need to go for internship for minimum of 4 weeks.
- Students can take mini projects, assignments, case studies by discussing it with concerned authority from industry and can work on it during internship.
- All students should compulsorily follow the rules and regulations as laid by industry.
- Every student should take prior permissions from concerned industrial authority if they want to use any drawings, photographs or any other document from industry.
- Student should follow all ethical practices and SOP of industry.
- Students have to take necessary health and safety precautions as laid by the industry.
- Student should contact his /her academic guide from college on weekly basis to communicate the progress.
- Each student has to prepare internship report in consultation with the academic guide.

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Guidelines to the Faculty members offering Internship

1. Faculty member can offer Internship likeProjects. Research work Training on software/HardwareModel Making/simulation Content Development Administrative work (faculty member/persons holding admin positions of Dept./CollegeOther area in coordination with Internship cell)

2. To offer Internship, faculty members will need to inform Internship Cell.

3. Faculty member should specify their details of Internship through the form.

4. Faculty members may identify the students and submit their details to Internship celi.

5. At the End of the Internship, faculty member has to mention the number of weeks/hours completed by students on the internship report and submit to Cell.

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